|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **QUOTATION** | | | | | | | |
| Company Name: | | | | | | | |
| Street Address: | | | | **QUOTE #** | | **DATE** | |
|  | | | |
|  | |  | |
| Phone: | | | |
| **CUSTOMER ID** | | **VALID UNTIL** | |
| Fax: | | | |
|  | |  | |
| E-mail Address: | | | | | | | |
| **CUSTOMER INFO** | | *Prepared By:* | | | | | |
| Name:  Company Name: Street Address:  City:  Phone: | | | | | | | |
| **DESCRIPTION OF WORK** | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **S. No.** | **ITEMS** | | | **QTY** | **UNIT PRICE** | **AMOUNT** | |
|  |  | | |  |  |  | |
| *Thank you for your business!* | | | | **SUBTOTAL** | |  |  | |
|  | | | | **DISCOUNT** | |  |  |
| **TOTAL** | | **₹** | |
| This quotation is not a contract or a bill. It is our best guess at the total price for the service and goods described above. The customer will be billed after indicating acceptance of this quote. Payment will be due prior to the delivery of service and goods. Please fax or mail the signed quote to the address listed above.  Customer Acceptance | | | | | | | |
|  | | |  | | |  | |
| Signature | |  | Printed Name | | | Date | |