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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | | | |
|  |  |  |  |  | Purchase Order | | | | |  |
|  |  | | | | | | | | |  |
|  | Bill From: | | | | Bill To: | | | **Purchase Order #:** 00001 | |  |
|  | Address | | | | Company Name | | | **Date of PO:** 01/01/2022 | |  |
|  | Address | | | | Address | | | **Delivery Date:** 01/01/2022 | |  |
|  | City | | | | Postal | | |  | |  |
|  | Postal | | | | Email | | |  | |  |
|  | Email address | | | | GSTIN | | |  | |  |
|  | GSTIN | | | |  | | |  | |  |
|  |  | | | |  | | |  | |  |
|  |  | | | |  | | |  | |  |
|  | Description | |  |  |  |  | Quantity | Rate | Amount |  |
|  | Enter description of product or service here | | | | | | 0 | 0 | ₹ 0.00 |  |
|  | Enter description of product or service here | | | | | | 0 | 0 | ₹ 0.00 |  |
|  | Enter description of product or service here | | | | | | 0 | 0 | ₹ 0.00 |  |
|  | Enter description of product or service here | | | | | | 0 | 0 | ₹ 0.00 |  |
|  | Enter description of product or service here | | | | | | 0 | 0 | ₹ 0.00 |  |
|  | Enter description of product or service here | | | | | | 0 | 0 | ₹ 0.00 |  |
|  | Enter description of product or service here | | | | | | 0 | 0 | ₹ 0.00 |  |
|  |  | | | | | | Subtotal | | ₹ 0.00 |  |
|  | **Notes:** Some extra notes can go here. | | | | | | Tax rate | | %18 |  |
|  | Tax | | ₹ 0.00 |  |
|  |  |  |  |  |
|  | Total | | ₹ 0.00 |  |